



Valletta Harbour, 24 June 2026

EUAA/C3/MONU/2026/007

To the attention of the National Monitoring Coordinators

Subject: Call for nominations of Member State experts to join the EUAA Monitoring Roster

Dear National Monitoring Coordinator,

Pursuant to Article 47(5)(p) of the [Regulation \(EU\) 2021/2303 establishing the European Union Agency for Asylum](#), the Executive Director of the EUAA is responsible for setting up teams of experts for the purposes of the monitoring mechanism on the operational and technical application of the Common European Asylum System (CEAS). The team of experts shall be composed of experts from the Agency's staff, the European Commission and, where necessary, the Member States and, as observer, UNHCR.

This call for nominations of Member State experts aims to establish a Monitoring Roster for experts to be involved in country monitoring exercises that will be implemented in line with [Management Board Decision No 165/2024](#) on the multiannual monitoring programme for the period 2026-2030, as well as thematic and ad hoc monitoring exercises, where necessary. Experts nominated via this call will be eligible for appointment by the EUAA Executive Director to any monitoring exercises. Nominations for the Monitoring Roster will remain valid until the end of the exercises foreseen in the 2030 annual programme and may thereafter be renewed for successive five-year periods, subject to confirmation by the respective Member State through its national monitoring coordinator.

In line with [Management Board Decision No 198/2026](#) establishing a common methodology for the monitoring mechanism, each Member State may nominate maximum **five experts** to the Monitoring Roster in accordance with the general criteria set out in the Monitoring Methodology. Additionally, Member States are invited to nominate up to **two additional experts from the judiciary** (up to seven nominations in total). The nomination of experts from different areas of expertise, including members of courts and tribunals, is encouraged.

The number of Member State experts appointed in each team of experts is subject to the needs of the specific exercise and the available thematic expertise within the Roster.





1. General criteria for the nomination of Member State experts

In accordance with section 8.1.4 of the Monitoring Methodology, Member State experts participating in the monitoring mechanism shall satisfy the following criteria:

1. professional experience of at least three years in the field of the CEAS, in areas such as overall coordination, planning, implementation, monitoring and reporting of interventions and/or projects regarding the asylum procedure or reception systems, evaluations, process management, reception centre management, vulnerability assessment, fundamental rights, coordination with national authorities, quality assurance and identification of good practices;
2. demonstrated sound knowledge of the applicable CEAS standards (e.g., knowledge of the CEAS instruments, EUAA practical tools);
3. fluency in English, the Agency's working language;
4. be employed by a national authority.

2. Nomination and registration procedure

The National Monitoring Coordinators shall coordinate the nomination process and ensure that nominated experts submit their registrations via the EU Survey link below by no later than **22 July 2026**.

EU Survey link: https://ec.europa.eu/eusurvey/runner/Monitoring_Roster_Nomination_Form

The survey should be completed directly by the nominated experts, as it requires the provision of personal data, including contact details and information regarding the nominee's professional experience. National Monitoring Coordinators are invited to share the link with the nominated experts and facilitate the timely completion and submission of the survey.

3. Data protection

The data protection notice for experts nominated to take part in activities for the purposes of the EUAA monitoring mechanism and the Monitoring Roster is attached to this call.

4. Appointment in the team of experts

The selection of Member State experts is carried out based on the general criteria and the areas of thematic expertise identified as most relevant for the specific monitoring exercise. Additional optional criteria that can be considered by the EUAA for the selection of Member State experts include knowledge of other relevant languages, as well as direct experience in and understanding of the asylum and reception systems in EU countries other than their country(ies) of nationality.





To the extent possible, consideration is given to ensuring gender balance and equitable geographic representation during each monitoring cycle.

Upon confirmation of the selection of a Member State expert in a team of experts, the Agency shall inform the respective National Monitoring Coordinator and the expert concerned in writing, detailing the monitoring exercise and expected timeline of activities. Following this communication, the expert shall confirm availability for the specific exercise and sign a declaration of absence of conflict of interest within three working days.

The final set-up of the team of experts engaged in each monitoring exercise is established by a dedicated decision of the EUAA Executive Director.

5. Participation in the teams of experts

Upon notification of selection by the Monitoring Unit, the Member State experts shall:

- **Complete the online training component via the EUAA Learning Management System (LMS):** The average time to complete this self-paced training module on the e-learning platform is approximately 20 hours, excluding the independent reading materials, which will be offered as additional resources on the e-learning platform.
- **Attend the face-to-face training component taking place in Malta:** The face-to-face component of the training is planned to take place over three days. The exact schedule will be communicated to the experts upon selection.
- **Participate in preparatory meetings and other relevant activities:** The experts will be invited to preparatory online meetings by the designated monitoring coordinator. They will be provided with relevant country-specific materials and briefed as necessary prior to the on-site visit. The timing and duration of these preparatory steps depends on the specific context of the monitoring exercise and will be communicated to the experts upon selection.
- **Participate in the on-site visit:** The Member State expert will join a portion of or the full on-site visit, depending on their thematic expertise and how the agenda for the visit developed. The selected Member State experts will be timely informed by the designated EUAA monitoring coordinator about the exact dates and overall timeframes for their involvement in the on-site visit as soon as these are confirmed.





6. Role and responsibilities of experts in the pilot exercises

The Member State experts participate in monitoring exercises in their individual capacity and not as representatives of their respective Member State. Consequently, they should not seek advice and/or guidance from their respective Member State when conducting the monitoring exercise. They should not disclose any country-specific observations and/or the outcome of the on-site visit, including the consolidated observations developed with the other members of the teams of experts, with their respective Member State.

The roles and responsibilities of the Member State experts participating in the monitoring of the operational and technical application of the Common European Asylum System, including the Monitoring Roster can be found in the Executive Director Decision No 36/2025 *on the terms of reference for Member State experts participating in the monitoring of the operational and technical application of the Common European Asylum System, including the Monitoring Roster*, which is attached to this call for nominations.

7. Reimbursement for Member State experts

Reimbursement of costs (i.e., travel, accommodation, and daily allowances) related to for the participation of the preparatory training and/or the monitoring on-site visit shall be reimbursed by the EUAA in line with [Executive Director Decision No 79/2024](#) on the rules for reimbursement of expenses incurred by participants invited to attend the Agency's activities. Tasks performed remotely from the country of employment are not subject to any reimbursement by the EUAA. Member State experts must ensure they have valid medical insurance during their participation in the face-to-face training in Malta and during on-site visit.

We look forward to receiving your nominations and to further enhancing our cooperation throughout the implementation of the EUAA Monitoring Mechanism.

Best regards,

Alessia Chiocchetti

Head of Monitoring Unit

